



BIM Manager

EHDD is an award-winning firm that provides architecture, interiors, planning and urban design services for educational, residential, institutional, commercial and civic clients. We are looking for a full-time BIM Manager to join the firm and dive into a variety of projects.

The Role:

The ideal candidate is self-driven, resourceful and detail oriented to ensure the highest level of quality and service. Organizational skills, flexibility and critical thinking are necessary traits. A creative and proactive individual who is eager to take on new challenges and learn new skills will thrive in this position.

What you will do:

- Support Architecture & Interiors teams as BIM manager.
- Carrying out and coordinating technology related activities associated with the use of BIM.
- Works with local Design leaders and experienced BIM Designers in producing the project-based BIM Execution Plan and necessary BIM support hours for all projects in the office.
- Responsible for providing BIM production support for project teams; including BIM Execution Plan documentation, BIM project kick-off meetings, project model setup, clash detection setup, and client deliverable coordination.
- Coordinates the application of BIM technologies at the project level per the BIM Execution Plan, ensures the BIM deliverable is clearly met and that all documents adhere to the internal and client specific goals and standards.
- Monitors Project Delivery to ensure compliance with the agreed upon strategy, standards and work processes.
- Responsible for day to day project support on office projects when available and as scheduling permits.
- Serves as a liaison between IT staff and local BIM users.
- Responsible for maintaining and developing standardization processes, documenting best practices, and providing training sessions.
- Participating in and coordinating national BIM efforts and monthly calls.
- Participates in scheduled conference calls with other local and national office BIM coordinators for the purpose of knowledge sharing, management and lessons learned.

Qualifications

- Must be an Autodesk Certified Professional.
- Proficiency in BIM processes and parametric design software like Autodesk Revit required.
- Minimum of 5 years' experience with Autodesk Revit software in a professional setting required.
- Minimum of 5 years' experience with Autodesk Navisworks software required.
- Minimum of 5-10 years' experience in a Design and Production environment required.
- Proficiency with editing software (Bluebeam, Microsoft Word, Excel, etc.) and visualization software (Adobe Suite and Rendering plug-ins such as Enscape.)
- Bachelor's degree in Architecture or Engineering preferred, degree in AEC or building trades required.
- Understand project workflows from preliminary design through construction documentation and administration.
- Excellent organization, documentation and communication skills.
- Ability to anticipate, identify and resolve problems in a timely and positive manner.
- Ability to work effectively within a collaborative team environment.
- Ability to work independently, and to manage multiple tasks and projects under constant deadlines.

EHDD is an Equal Opportunity Employer. Women, minorities, individuals with disabilities and protected veterans are encouraged to apply.

This is a full-time position with competitive salary and benefits. Please send your resume along with a letter of interest explaining why you want to work at EHDD and how you'd make a great fit for this position to HR@ehdd.com.